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PTBA MEETING MINUTES
November 19, 2020 6:30PM

Held at: Grant Transit Authority, (Go to Meeting)

Board Members Present

Chair, Mayor Bruce Reim, Ephrata
 Vice Chair, Councilman Don Myers, Moses Lake
 Mayor, Kevin Newland, Wilson Creek
 Mayor, ShirleyRae Maes, Coulee City
 Commissioner, Cindy Carter, Grant County
 Councilwoman, Michelle Agliano, Soap Lake
 Mayor, Diane Kohout, Electric City
 Councilman, Dylan Kling, Quincy
 Councilman, Byron Starkey, Warden

Staff Present

Greg Wright, General Manager
Saira Martinez, Administrative & ACCESS Coordinator/Board Clerk
Brandy Heston, Administrative Services Manager
Kendra Moos, Human Resources Manager
Stephanie Guettinger, Operations Manager

Board Members Absent

Paul Belisle, ATU Representative

The meeting of the Grant Transit Authority Board of Directors was called to order by Board Chair Mayor Reim, at 6:00pm. Pledge of Allegiance was recited. Roll call was taken by Saira Martinez, GTA Board Clerk, 9 Board Members were present and 1 absent.

Executive Session

The Board of Directors went into executive session at 6:00pm for Performance Review of a Public Employee. The executive session adjourned at 6:16pm.

The meeting of the Grant Transit Authority Board of Directors was called to order by Board Chair, Mayor Reim, at 6:30pm.

Consent Agenda

Councilman Starkey made a motion to approve the Consent Agenda. Mayor Maes seconded the motion, motion unanimously carried.

Treasurers Report, review and approval of vouchers

Finance Officer, John Friend, went over the expenses for the month. General Manager, Greg Wright, thanked John Friend and Amy Allred for all their hard work during their transition.

Public Comments

None

Unfinished Business

None

New Business

a. Resolution NO. 20-23, DIVCO Agreement - Amended

Commissioner Carter made a motion to approve Resolution NO. 20-23, DIVCO Agreement - Amended. Mayor Kohout seconded the motion, motion unanimously carried.

b. Proposed 2021 Budget

General Manager, Greg Wright, explained the proposed 2021 budget. Mayor Maes made a motion to call for a public hearing for the adoption of the 2021 budget. Councilman Starkey seconded the motion, motion unanimously carried.

c. Resolution NO. 20-24, USBank Signatures

Since Grant Transit Authority now has a new accountant, we need updated USBank signatures. Mayor Kohout made a motion to approve Resolution NO. 20-24, USBank signatures. Councilman Starkey seconded the motion, motion unanimously carried.

General Manager's Report

• RFP Battery Electric Bus Project Update

The RFP for four (4) purpose-built battery electric buses with vehicle charging infrastructure was released on Monday, November 9th. The proposal schedule is as follows:

- November 9, 2020: Release Proposal
- November 25, 2020: Approved Equals Due
- December 9, 2020: Proposals Returned to GTA
- December 9, 2020: Proposal Opening (need a board member to be present)
- December 17, 2020: Contract Award

• WSDOT Consolidated Grant Program

GTA submitted two (2) grant applications through WSDOT's Consolidated Grant Program, one operating project and one capital project, for the 21-23 biennium.

• SAO 2-Year Financial, Accountability & Single Audits

The State Auditor has finished GTA's Federal Single Audit and will begin working on the 2-year Financial & Accountability audits December 21st and will take approximately 2 weeks. There will be an Exit Interview with the SAO after all audits are complete.

• 2020 Year in Review

At Decemblers' board meeting, I will share an overview of the accomplishments GTA achieved in 2020.

• Special Thanks

I would like to thank Greg L, GTA's Fleet & Facilities Maintenance Manager and bus driver Elias Jara, for handing out candy during the Moses Lake "Drive-In Halloween" sponsored by the Moses Lake Business Association.

The Operations report was available for the Board of Directors to review.

People for People

The People for People report was presented to the Board of Directors.

Other:

The next regular GTA Board of Directors Meeting will be held at the Multimodal Transit Center on Thursday, December 17, 2020 at 6:30pm.

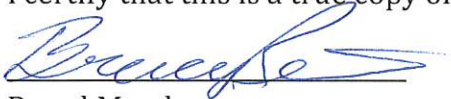
Meeting was adjourned at 6:56pm.

Attested:



Saira Martinez
Administrative & ACCESS Coordinator
Board Clerk

I certify that this is a true copy of the accepted GTA meeting minutes.



Board Member