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PTBA MEETING MINUTES
September 17, 2020 6:30PM

Held at: Grant Transit Authority, (Go to Meeting)

Board Members Present

Chair, Mayor Bruce Reim, Ephrata
 Vice Chair, Councilman Don Myers, Moses Lake
 Mayor, Kevin Newland, Wilson Creek
 Mayor, ShirleyRae Maes, Coulee City
 Commissioner, Cindy Carter, Grant County
 Councilwoman, Michelle Agliano, Soap Lake
 Mayor Pro Tem, Bob Rupe, Electric City
 Councilman, Dylan Kling, Quincy
 Councilman, Byron Starkey, Warden
 Paul Belisle, ATU Representative

Staff Present

Greg Wright, General Manager
Saira Martinez, Administrative & ACCESS Coordinator/Board Clerk
Brandy Heston, Administrative Services Manager
Stephanie Guettinger, Operations Manager

Board Members Absent

The meeting of the Grant Transit Authority Board of Directors was called to order by Board Chair Mayor Reim, at 6:30pm. Pledge of Allegiance was recited. Roll call was taken by Saira Martinez, GTA Board Clerk, 10 Board Members were present.

Consent Agenda

Mayor Maes made a motion to approve the Consent Agenda. Mayor Kohout seconded the motion, motion unanimously carried.

Treasurers Report, review and approval of vouchers

Financial Resources Manager, Amanda Walker, went over the expenses for the month.

Public Comments

None

Unfinished Business

a. RFP 20-02, Accounting Services – Board Committee Recommendation

General Manager, Greg Wright, explained that the evaluation review committee conducted reviews of the proposals last week and agreed to recommend entering into negotiations with Clifton Larson Allen with a proposed start date of 11/1/20. Councilman Starkey made a motion to select Clifton Larsen Allen, Councilman Kling seconded the motion, motion unanimously carried. Councilwoman Agliano made a motion to enter into negotiations with Clifton Larsen Allen, Councilman Starkey seconded the motion, motion unanimously carried.

New Business

a. Resolution No. 20-18, First Amendment Cares Act

Commissioner Carter made a motion to approve Resolution No. 20-18, First Amendment Cares Act. Mayor Maes seconded the motion, motion unanimously carried.

b. PO #021-2020, Amended FINAL – Cummins

Councilman Starkey made a motion to approve PO #021-2020, Councilman Kling seconded the motion, motion unanimously carried.

General Manager's Report

• **FTA 5311 CARES Act Funding Update**

On the agenda tonight, the board approved the amendment for GTA's 2nd allotment of CARES Act funding in the amount of \$1,649,545, for a total of \$3,299,090 in total CARES Act funding. This funding from the FTA assists with paying for COVID-19 related impacts and operating expenses to maintain transit services.

• **FTA Low-No Electric Bus Grant Proposed Scope Revision Update**

WSDOT reported that the revision for the Lo-No electric bus project is now in "reservation stage" and we should hear something back regarding the request by September 25th. If successful with this scope revision, we will need to request a time-extension in order to complete this project.

• **2-Year Financial, Accountability & Single Audits**

The State Auditor is now working on GTA's 2-year Financial, Accountability, and Single Audits. Due to a September federal audit deadline, this portion of the audit may need to be extended.

• **Budget – Financial Forecast**

The management team has been working on initial budget assumptions and projecting how COVID-19 coupled with the potential loss of funding through WSDOT's Consolidated Grant Program for the 2021-2023 biennium could impact the budget.

The Operation and Facilities and Maintenance Manager's report was available for the Board of Directors to review.

People for People

The People for People report was presented to the Board of Directors.

Other:

The next regular GTA Board of Directors Meeting will be held at the Multimodal Transit Center on Thursday, October 15, 2020 at 6:30pm.

Meeting was adjourned at 6:52pm.

Attested:

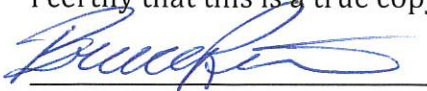


Saira Martinez

Administrative & ACCESS Coordinator

Board Clerk

I certify that this is a true copy of the accepted GTA meeting minutes.



Board Member