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PTBA MEETING MINUTES
June 18, 2020 6:30PM

Held at: Grant Transit Authority, (Go to Meeting)

Board Members Present

Chair, Mayor Bruce Reim, Ephrata
 Vice Chair, Councilman Don Myers, Moses Lake
 Mayor, Kevin Newland, Wilson Creek
 Mayor, ShirleyRae Maes, Coulee City
 Commissioner, Cindy Carter, Grant County
 Councilwoman, Michelle Agliano, Soap Lake
 Mayor Diane Kohout, Electric City
 Councilman, Byron Starkey, Warden
 Paul Belisle, ATU Representative

Board Members Absent

Councilman, Dylan Kling, Quincy

Staff Present

Greg Wright, General Manager
Saira Martinez, Administrative & ACCESS Coordinator/Board Clerk
Brandy Heston, Administrative Services Manager

The meeting of the Grant Transit Authority Board of Directors was called to order by Board Chair Mayor Reim, at 6:30pm. Pledge of Allegiance was recited. Roll call was taken by Saira Martinez, GTA Board Clerk, 8 Board Members present and 2 Board Members absent.

Consent Agenda

Councilwoman Agliano made a motion to approve the Consent Agenda. Mayor Maes seconded the motion, motion unanimously carried.

Treasurers Report, review and approval of vouchers

Financial Resources Manager, Amanda Walker, went over the expenses for the month.

Public Comments

None

Unfinished Business

None

New Business

a. Resolution 20-13, 2020 Certifications & Assurances

Mayor Maes made a motion to approve Resolution 20-13 Certifications & Assurances. Councilman Starkey seconded the motion, motion unanimously carried.

Mayor Newland joined the meeting at 6:37pm

General Manager's Report

1. FTA 5311 CARES Act Funding Update

GTA received \$1,649,545 in CARES Act funding from the FTA to assist with COVID-19 related impacts and operating expenses to maintain transit services. There may be a second round of CARES Act funding and we should hear from WSDOT sometime soon if, when, and how much we might receive. To date, we have invoiced \$950,079.

2. GTA Annual Report

CLA recently completed GTA's Annual Report for 2019 and has been sent to the State Auditor's Office. If board members are interested in receiving a copy, please let me know and we will get a copy sent to you.

3. WSDOT Site Visit Scheduled

WSDOT has scheduled GTA's Site Visit for this biennium the end of June and will be conducted virtually.

4. 2-Year Financial, Accountability & Single Audits

The State Auditor will be scheduling GTA's 2-year Financial & Accountability audit the first half of August and will attempt to conduct GTA's Single Audit around the same time. GTA had more than \$750k in federal expenditures in 2019, triggering the Single Audit requirement. I will let the board know when the Entrance Interview is scheduled.

5. Social Security Follow Up

Back in October of 2019, the issue of GTA participating in Social Security was briefly discussed. A motion was made to table the discussion as additional information was needed regarding the financial impact to GTA & employees. The issue was brought up again last month and I believe this discussion should happen once we are meeting together in-person.

6. FTA Low-No Electric Bus Grant Proposed Scope Change Update

WSDOT has moved GTA's request to change the scope for the Lo-No electric bus project on to the FTA for approval. If successful with this scope change, we may need to request an extension for this project based on how the pandemic impacts this as well as other capital projects we have.

The Facilities and Maintenance Manager's report was available for the Board of Directors to review.

People for People

The People for People report was presented to the Board of Directors.

Other:

The next regular GTA Board of Directors Meeting will be held at the Multimodal Transit Center on Thursday, July 16, 2020 at 6:30pm.

Mayor Maes made a motion to adjourn. Meeting was adjourned at 6:43pm.

Attested: 

Saira Martinez
Administrative & ACCESS Coordinator
Board Clerk

I certify that this is a true copy of the accepted GTA meeting minutes.


Board Member