



PO BOX 870  
 MOSES LAKE, WA 98837  
 509-765-0898 | 1-888-482-2877  
 www.granttransit.com



**PTBA MEETING MINUTES**  
**June 20, 2019, 6:30PM**

Held at: Grant Transit Authority, 116 W 5<sup>th</sup> Ave, Moses Lake, WA 98837

**Board Members Present**

*Chair, Mayor Bruce Reim, Ephrata*  
*Vice Chair, Steve Wellein, Soap Lake*  
*Mayor, Kevin Newland, Wilson Creek*  
*Councilman, Don Myers, Moses Lake*  
*Mayor ShirleyRae Maes, Coulee City*  
*Councilman, Byron Starkey, Warden*  
*Commissioner, Tom Taylor Grant County*  
*Councilman, David Durfee, Quincy*  
*Councilman, Richard McGuire, Electric City*  
 ATU Representative, Tracy Stephens

**Board Members Absent**

**Staff Present**

*Terry Weed, Interim General Manager*  
*Saira Martinez, Administrative & ACCESS Coordinator/Board Clerk*  
*Brandy Heston, Administrative Services Manager*  
*Kendra Moos, Human Resources Manager*  
*Stephanie Guettinger, Para-Transit Manager*  
*Greg Lange, Facility & Maintenance Manager*

**Board Members Vacancies**

*None*

The meeting of the Grant Transit Authority Board of Directors was called to order by Board Chair, Bruce Reim, at 6:30pm. Pledge of Allegiance was recited. Roll call was taken by Saira Martinez, GTA Board Clerk, 10 Board Members present, and 0 Board Members absent.

**Consent Agenda**

Vice Chair, Wellein, made a motion to approve the Consent Agenda. Councilman Byron, seconded the motion, motion unanimously carried.

**Treasurers Report, review and approval of vouchers**

Interim General Manager, Terry Weed, reported that we are right on track with our budget. Operations Manager, Stephanie Guettinger, noted that the budget does not reflect the new grant funding.

**Public Comments**

None

**Unfinished Business**

**a. General Manager Recruitment – Committee Update**

Interim General Manager, Terry Weed, announced that the committee team is meeting next week.

**b. Services Changes**

Terry Weed explained that there was 1 rider who showed up to the public meeting for the service changes who was happy about the changes. There was 1 rider from Ellensburg who said they will be affected by the changes; however, we need to dedicate our resources to where the service is needed. There were 5 workers from the Warden plant whose route would also affect them, but it does appear that there is a vanpool option for them.

**New Business**

**a. Special Needs Award Letter**

Terry Weed explained that we have received a Special Needs Award in the amount of \$803,201. The award will be used for route deviation operating expenses and demand response operating expenses.

**b. PO 190522 Amended – Woodard Auto – Telephone Poll**

Commissioner Taylor made a motion to approve PO 190522 Amended – Woodard Auto. Vice Chair, Wellein, seconded the motion, motion unanimously carried.

**c. PO 190604 – Woodard Auto – Telephone Poll**

Mayor Maes made a motion to approve PO 190604 – Woodard Auto. Councilman Starkey seconded the motion, motion unanimously carried.

**d. Resolution No. 19-11, Purchase Policy**

This Procurement Policy would allow the GM to approve purchasing up to \$25,000. Anything over that will go to the Board of Directors. Commissioner Taylor made a motion to approve Resolution No. 19-11, Purchase Policy. Councilman McGuire seconded the motion, motion unanimously carried.

**e. Resolution No. 19-12, Memorandum of Understanding to Collective Bargaining Agreement with ATU, Local 1015**

Mayor Maes made a motion to Approve Resolution No. 19-12, Memorandum of Understanding to Collective Bargaining Agreement with ATU, Local 1015. Councilman Myers seconded the motion, motion unanimously carried.

**f. Resolution No. 19-13, GTA/PFP Second Amendment**

GTA is proposing a 1-year extension to the PFP contract. Councilman Starkey made a motion to approve Resolution No. 19-13, GTA/PFP Second Amendment. Councilman Durfee seconded the motion, motion unanimously carried.

**General Manager's Report**

People for People Transportation Manager, Bob Walsh, reported that GTA currently funds 20 hours of Grand Coulee's transportation. People for People average 85 hours per month of service. Terry Weed explained that this is a negotiated subject if GTA should continue to fund 20 hours or go up.

Other:

None.

The next regular GTA Board of Directors Meeting will be held at the Multimodal Transit Center on Thursday, July 18, 2019 at 6:30pm.

Councilman McGuire made a motion to adjourn the meeting. Vice Chair, Wellein, seconded the motion, motion unanimously carried. Meeting was adjourned at 7:04pm.

Attested:



Saira Martinez  
Administrative & ACCESS Coordinator  
Board Clerk

I certify that this is a true copy of the accepted GTA meeting minutes.



Board Member