

**JOB CLASSIFICATION: FIXED-ROUTE COACH OPERATOR  
REPORTS TO: OPERATIONS MANAGER  
INITIAL REVIEW DATE: AUGUST 23, 2019**

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**POSITION SUMMARY**

GTA is seeking customer service-oriented, enthusiastic individuals interested in providing transportation services throughout the Columbia Basin. Individual(s) in this position will be primarily responsible for the operation of transit vehicle(s) to provide safe, courteous and reliable transportation services for members of the public to various destinations within the transit district, on either a fixed-route or special on-demand services. Must be able to safely operate vehicles under varying traffic, weather and road conditions; collect fare currency from passengers; update and maintain accurate, timely and complete documentation; and promote positive and professional relationships with passengers, the public and other employees. This is a safety sensitive position, subject to Federal Transportation Association (FTA) drug and alcohol testing requirements.

Must have the ability to provide exceptional customer service; manage difficult and sensitive situations in a prompt, professional manner; demonstrate empathy to all persons encountered during course of work; operate transportation vehicles in accordance with traffic laws, ordinances, rules and driving courtesies; quickly and effectively learn activities, practices and procedures related to area(s) of responsibility; and have knowledge of Grant County geographical data and specified route information applicable to areas of responsibility

**EDUCATION, EXPERIENCE, LICENSING AND SPECIAL REQUIREMENTS**

- High School diploma and/or equivalent.
- Current and valid Washington State driver's license with acceptable driving record.
- Minimum of five (5) years licensed driving experience, with no moving traffic violations within the past three (3) years and no involvement in any at-fault traffic accidents within the past five (5) years. Past data evidenced within a current driving abstract. Abstract dated no more than one month prior to applications date must be provided by applicant.
- Current and valid Class B CDL, with Passenger and Air Brake endorsement. Individuals meeting all other qualifications may receive extended training to acquire CDL within a specified period, as needed and approved.
- Must maintain a current driver's license and all required endorsements, and maintain an acceptable driving record level throughout employment, which will be monitored by periodic reviews of Motor Vehicle driving profile.
- Successfully pass physical examinations as required for CDL and overall driving fitness.
- Successfully pass pre-employment criminal background reports, employment reference(s) and drug and alcohol screening.
- Must be willing and able to work varying shifts, hours and days of the week, including weekends and holidays; and have reliable transportation to and from work location(s).
- Stable employment history.
- Must be willing to wear Grant Transit Authority uniforms and conform to Grant Transit Authority's good grooming standards while performing the duties of a Coach Operator for Grant Transit Authority.

**COMPENSATION AND BENEFITS**

- Introductory Wage: \$17.54 per working hour (FLSA Non-exempt)
- Medical/Dental/Vision/Life/AD&D/LTD
- Public Employees' Retirement System

- Paid Time Off, including Paid Holidays

### **HOW TO APPLY**

Interested and qualified candidates must submit completed application to:

**Grant Transit Authority**  
**Attn: Human Resources**  
**PO Box 870**  
**Moses Lake WA 98837**

Or electronically via email to:  
**jobs@granttransit.com.**

For complete position details and application, please visit: **www.granttransit.com.**

Fax submissions and/or incomplete applications will not be accepted for further review.

### **CLOSING DATE**

All qualified candidates are strongly encouraged to apply by: **August 23, 2019 at 4:00 pm.\***  
(Initial Review, Open Until Filled)

\*Application materials must be received by Grant Transit Authority by deadline to be included in review.  
Subsequent reviews are not guaranteed.

*Grant Transit Authority is an equal opportunity employer and does not unlawfully discriminate on the basis of race, sex, age, color, religion, national origin, marital status, veteran's status, disability status, sexual orientation, or any other basis prohibited by federal, state, or local law. Please let Grant Transit Authority know if you need accommodations in order to participate in the application process.*